

Little Flower Union Free School District  
Board of Education Regular Meeting  
September 30, 2013  
LFCFS Conference Room – 4 p.m.

Walter Denzler, President  
Charles Drexel, Vice-President  
Monroe Hale  
Nancy Hancock  
Grace LoGrande  
Richard Morgan  
Sandra Townsend

MEMBERS PRESENT

Laurie DeVore  
vacant

MEMBERS ABSENT

Cynthia Stachowski, Superintendent  
Lisa Boerum, Asst. Superintendent  
Ann Romeo, Asst. Supt. for Business  
William Glasshagel, Dir. Pupil Personnel  
Kathleen Nolan, District Clerk

ALSO PRESENT

1. President Denzler called the meeting to order at 4:09 p.m. with the pledge of allegiance.

CALL TO ORDER/  
PLEDGE:

2. President Denzler welcomed all and updated members regarding board vacancy.

BOARD PRESIDENT'S  
REPORT

3. Superintendent Stachowski reported on the following items:
  - BOE Quickbook given out to all members
  - Front Entrance will be up for inspection soon.
  - Technology Budget received unexpected Legislative special grant.
  - Dual Superintendency with Hopevale UFSD
  - NYS Justice Center & Mandated Reporting possible need for Board training
  - NYSCOSS Conference
  - Superintendent's Entry Plan
  - Audit committee
  - School Drum Corp received 1<sup>st</sup> Place – Best Appearing in Flanders Fire Dept 65<sup>th</sup> Anniversary Celebration.
  - Shari Stamatatos helped the school receive a grant from Capital One Bank for \$5,000. This grant is for the development of "Financial Literacy", to be used by the LIVESS program and Math department.

SUPERINTENDENT'S  
REPORT

- |     |   |                                   |
|-----|---|-----------------------------------|
| 4.  | R. Morgan moved, N. Hancock seconded, carried 7-0 to approve the consent agenda   | CONSENT AGENDA                    |
| 4.1 | R. Morgan moved, N. Hancock seconded, carried 7-0 to approve minutes of the Organizational and Regular Meeting of Monday July 8, 2013.  | Minutes                           |
| 4.2 |   | Financials                        |
| a.  | R. Morgan moved, N. Hancock seconded, carried 7-0 to accept the Treasurer's Reports for the months of June, July, and August 2013.  | Treasurer's Report                |
| b.  | The Board President acknowledged receipt of the schedule of bills for the months of:<br>June 2013: WN-47, WN-48, WN-49, WN-50<br>July 2013: WN-1, WN-2, WN-3<br>August 2013: WN-5, WN-6, WN-7 | Schedule of Bills                 |
| c.  | The Board President acknowledged receipt of the Budget Status Report for the months of June 2013, July 2013, and August 2013.   | Budget Status Report              |
| d.  | The Board President acknowledged receipt of the Accounts Receivable Report for the month of June 2013 as of 8/31/2013.  | Accounts Receivable               |
| e.  | R. Morgan moved, N. Hancock seconded, carried 7-0 to accept the Claims Audit Report for the months of June 2013, July 2013, and August 2013.  | Claims Audit Report               |
| f.  | The Board President acknowledged receipt of the Enrollment Projection for June 2013 and projected 2013-2014.  | Enrollment Projection             |
| g.  | Monthly Board Financial Report not available at this time.  | Monthly Board<br>Financial Report |
| h.  | R. Morgan moved, N. Hancock seconded, carried 7-0 to approve the following Budget Transfers for 2012-13:  | Budget Transfers                  |

<b>06/30/13</b>		<b>LITTLE FLOWER UFSD</b>	
<b>PROPOSED BUDGET TRANSFER SCHEDULE - GF TRANSFERS 2012-13 (FINAL)</b>			
<b>ACCOUNT</b>	<b>DESCRIPTION</b>	<b>TRANSFER OUT</b>	<b>TRANSFER IN</b>
A142040	CONTRACTUAL EXPENDITURES - LEGAL	1,571.00	
A1430.49	BOCES - PERSONNEL		1,571.00
A1620.401	CONTRACT - TELEPHONE/INTERNET	955.00	
A1620.402	CONTRACT - POSTAGE/MAILING	1,055.00	
A1620.40	CONTRACTUAL EXPENDITURES		2,010.00
	<b>TOTAL TRANSFER 06/30/13 (FINAL)</b>	<b>3,581.00</b>	<b>3,581.00</b>
	<b>NET TRANSFER</b>	<b>0.00</b>	

- i. R. Morgan moved, N. Hancock seconded, carried 7-0 to approve a Budget Increase in the amount of \$50,000 for the 2013-14 School Year due to an unanticipated revenue of Special Legislative Grant from NYS Senate. Funds to be used for instructional/technology equipment, materials and textbooks. Budget Increase 2013-14

Adopted Budget – 6/21/13	\$6,659,350
Budget Increase	
A211020 Equipment (+)	45,000
A211045 Materials & Supplies (+)	5,000
	\$6,709,350
Revised Budget – 9/30/13	\$6,709,350
Anticipated Revenues – 6/21/13	\$6,659,350
Revenue Increase	
A2705 Gifts & Donations (+)	50,000
	\$6,709,350
Revised Revenues – 9/30/13	\$6,709,350

- 4.3 R. Morgan moved, N. Hancock seconded, carried 7-0 to accept recommendations of CSE Committee. CSE Recommendations
- 4.4 R. Morgan moved, N. Hancock seconded, carried 7-0 to approve the following personnel items: PERSONNEL
  - a. Establish one Teacher High School Mathematics position, effective September 1, 2013; Staffing Position Changes

Establish one Teaching Assistant position, effective September 1, 2013;

Reduce one Custodial Worker 1 position to 0.5 FTE from .8 FTE, effective September 1, 2013.

- b. Samuel Johnson, Custodial Worker 1, resigned effective 8/30/13 to resume retirement; authorization to pay buyout of 15.5 sick days (2 for 1) and .1 vacation days at daily rate of \$124.85, total of \$1,593.09.

Employees Leaving  
District F/T Permanent

- c. Shelley Taylor, Custodial/Food Service, resigned effective 6/30/13.

Employees Leaving  
District P/T Temporary

Shirley Garrison, Custodial/Food Service, resigned effective 8/29/13

Marvin Smith, (1:1) Individual Aide, terminated effective 7/24/13 for failure to meet required job qualifications.

- d. Akkhopol Huse, credential Mathematics 7-12, Teacher High School Mathematics probationary appointment effective 9/01/13 to 9/01/16, salary and benefits per LFTA contract (BA Step 1).

Employees Entering  
District F/T Permanent

Paul J. Vassallo, credential Technology K-12, Technology Teacher Probationary appointment effective 9/01/13 to 9/01/16, salary and Benefits per LFTA contract (BA Step 1).

Lindsay Ekizian, credential Teacher Special Education, Teaching Assistant, probationary appointment effective 9/01/13 to 9/01/16, salary and benefits per LFTA contract (HS +75 Step 1).

Eric Williams, credential Teaching Assistant Level I, Teaching Assistant, probationary appointment effective 9/01/13 to 9/01/16, salary and benefits per LFTA contract (HS Step 1).

- e. William Turner, Custodial Worker I, from 0.8 FTE to 1.0 FTE effective 9/1/13.

Employees Change  
of Status

f. Employee Additional appointments – Stipends 2013-2014

Employee Additional  
Appointments

<u>Position</u>	<u>Employee</u>
Student Resource Coordinator	Gregory Dates
VADIR Coordinator	James Mercurio
CSE Chairperson	Robert Maire

g. Tabbatha Smith, Custodial/Food Service effective  
September 1, 2013 at \$13/hr

Employees Entering  
District P/T Temporary

Teacher Aide (1:1 Aide), effective September 1, 2013 at \$13/hr:

Julie Barrett  
Jose Boy  
La'Verne Brown  
Tobias Brown  
Amanda Burrage  
Shadiyah Clark-Miles  
Naraline Coqk  
Tara Jones  
Jacqueline Meyers  
Ashli Murphy  
Richard Rogers  
Amanda Roldan  
Sean Shepherd  
Rebecca Smith  
Marlon Thompson  
Danielle Williams  
Barbara Wright

Teacher Aide (1:1 Aide), effective September 11, 2013 at \$13/hr

Steven Slote

5.

NEW BUSINESS

5.1 Motion to appoint a Voting Delegate to the NYSSBA  
Convention, October 2013, not carried.

NYSSBA Voting  
Delegate

- |     |   |                        |
|-----|---|------------------------|
| 5.2 | C. Drexel moved, M. Hale seconded, carried 7-0 to approve The Leahey Company Inc. to act on behalf of Little Flower UFSD in performing a Workers' compensation Insurance Premium Recover Service. | Workers' Compensation  |
| 5.3 | C. Drexel moved, R. Morgan seconded, carried 7-0 to appoint Sandra Townsend as third member to the Audit Committee filling position vacated by Barbara Kullen.                                    | Audit Committee Member |
| 6.  | President Denzler extended thanks to Grace LoGrande for extending use of the LFCFS Conference room.   | BOARD FORUM            |
| 7.  | 5:00 pm G. LoGrande moved, M. Hale seconded, carried 7-0 to enter Executive Session to discuss personnel matters.   | EXECUTIVE SESSION      |
|     | 5:34pm G. LoGrande moved, N. Hancock seconded, carried 7-0 to end Executive Session.  |                        |
| 8.  | At 5:35 p.m., R. Morgan moved, M. Hale seconded, carried 7-0 to adjourn.  | ADJOURNMENT            |

Respectfully submitted,

Kathleen A. Nolan  
District Clerk  
Approved: \_\_\_\_\_